

*alex  
+  
mikey*

# THE SONGSHEET

Your helpful guide to the AlexMikey nuptials

## Running Order

Time	Person	Action	Item(s) required
7.30am	Make up artist (MUA)	MUA arrives at The Mercure, Greenwich. CH to have make up and hair styled. Car parking space booked for MUA.	CH make up and hair ideas
8am	Florist	Flowers arrive at The White House	
8am	Ray Harris (RH), Mary Harris (MH)	RH and MH leave The White House with flowers	Bridal bouquet, bridesmaids bouquets, button holes, corsages and pedestal flowers
8.45am	Carolyn Bowman (CB)	CB arrives at The Mercure to have her hair styled	CB hair ideas
9.30am	RH, MH	RH and MH arrive at St Michael's. Go to Sandy's house to get church building keys (2A Pond Road).  RH, MH position flowers – pedestal at the front of church, button holes at the back of the church along with Maryse Potts' (MAP) corsage	
9.30am	Mike Potts (MP), Seb Potts (SP)	MP and SP go to Trafalgar to set up DJ equipment, Alex Harris (AH) laptop, Elsa and Anna cutout, check layout of room and pick up church items. They get a cab to St Michael's, Blackheath and leave Moss Bros suits in the vestry	
10am	MH	MH take a taxi to The Mercure, Greenwich with the bridesmaid's bouquets	
10am	RH, Sarah Watson (SW), Krista Nelson (KN), Nicky Causey (NC) arrive at St Michael's to help put food out	RH, SW, KN, NC go to 1A Pond Road to collect food and all catering equipment and take to church halls.  RH, SW, KN, NC start to set out food in the back left room of the church halls. Get tables from the main room (on the right as you walk in). There will be a drama group practising, but they will have been told you will be coming in to get the tables	Food and all catering equipment
10am	AH, MUA	AH hair and make up started	
10.30am	MP	MP hair cut at Village Barbers, Blackheath	

11.30am	RH	RH to head to the Mercure Greenwich to change. Car parking space booked for RH	
11.30am	MP, SP	MP, SP lunch – something portable that can be consumed whilst changing in the vestry. Walk over to church hall for mirrors.	
12pm	CB, Joanna Keddie (JK), Lizzy Franks (LF), Beth O'Brien (BOB)	CB, JK, LF, BOB arrive at the Mercure Greenwich. Dressed and ready to go. Parking space booked for LF.	
12pm	Geoff Cable (GC)	GC arrives at the Mercure Greenwich for photographs. No parking booked for him. Will need a bridesmaid's help to stage some of his 'getting ready' shots	
12.30pm	MP, SP, Steve Potts (SRP), MAP, Ciaran O'Regab (CO), Sam Hellyer (SH), Ali Bowman (AB)	MP, SP, SRP, MAP, CO, SH arrive at St Michael's. Put on button hole flowers and sort out distribution of order of service.  Reserve pews for Harris family (1 row), Potts family (2 rows), bridesmaids (1 row), guard of honour (1 row). Bride's family on the left, groom's on the right.  CO/SH to order black cab at 4.15pm to go to The Old Naval College.  AB arrives at St Michael's. Sorts out the piano.	Orders of Service, PRISM sign, Reserved signs
12.30pm	CO, SH	Secure parking spaces for bridesmaids and bride outside church (space marked 'for church use only' at front of church, and space by wooden gate at side of church)  Also secure parking for photographer and LF to the left of church.	Ask Sandy if any cones are available
12.45pm	CB, JK, LF, BOB	CB, JK, LF, BOB leave The Mercure and head to St Michael's. In LF's car.	Bridesmaids' bouquets
12.50pm	AH, CH, RH, MH	AH, CH, RH, MH leave The Mercure and head to St Michael's. In Jag XF. Jag to be left parked outside the church. Leave by 1310 latest - route	Bridal Bouquet

		takes about 11m20	
1pm	AB, photographer	AB starts playing the piano. Photographer arrives at St Michael's	
1pm	SP, CO, SH	SP, CO, SH meet bridesmaids outside St Michael's. Assist bridesmaids with any access requirements	
1.25pm	AH, CH, RH, MH,	AH, CH, RH, MH arrive at St Michael's. All sort AH's dress. MH tells AB the bride has arrived and finds seat (having given MP a big hug).	
1.30pm	AH, CH, RH, SP, CO, SH	Bridesmaids and groomsmen at the back of St Michael's, awaiting AH's arrival.  Once AH ready, bridal party walk down the aisle in this order:  SP and CH SH and BOB CO and LF JK and CB RH and AH  The ceremony starts	
2.15pm	All attendees (except for home group helpers)	Ceremony ends  AH and MP lead the congregation out of the church. At the end of the aisle, AH and MP go right, bridal party lead everyone out the left (front door of the church).  Guard of honour (Charlie Madge, Mat Hearth, Rich Holland, Chris Storr, and James Norman) form up outside the church entrance.  AH and MP walk through the guard of honour	
2.15pm	Helpers from home group	Christine, Ann, Kristyn and Rachel from home group move food into the main church hall, take covers off food and pour drinks	
2.30pm	All attendees	Head to church halls for refreshments.	

2.30pm	Ice cream tricycle	Ice cream tricycle arrives and sets up just by the gate	
2.45pm	Photographer, attendees	Photographs on the lawn	
4.15pm	Bridal party (AH, MP, CH, BOB, CB, LF, JK, SP, CO, SH), photographer	Bridal party head for photos:  AH and MP to be taken by Karen Scates in black cab  BOB, CB, LF to be taken by LF  JK, CO, SP and SH to go by black cab (as ordered by CO/SH)  Photographer to make his own way	
4,15pm	Ensign Bus Company	Routemaster Bus arrives	
4.30pm	All evening attendees	Evening attendees get on Routemaster bus, to be taken to The Trafalgar Tavern	
4.30pm	RH, MH	RH, MH take flower pedestal to the Trafalgar Tavern	Flower pedestal arrangement
4.45pm – 5.15pm	Bridal party	Bridal party photos	
5.15pm	Bridal party bar AH and MP	Bridal party bar AH and MP head to the Trafalgar Tavern  CO to be last man in, in order to announce arrival of AH and MP shortly after.	
5.30pm	AH and MP	AH and MP entry at the Trafalgar Tavern. SW to turn on arrival music.	
5.45pm	All	Dinner call	
6pm		Grace by Liz Franklin, followed by dinner	
7.30pm		Speeches during dessert (order: RH, MP, SP)	
8pm		Dinner ends	
8.15pm		Cake cutting	Mat Hearth's sword
8.20pm		First dance	
Unknown	MH and RH decide to leave	AH and MP to change into going away outfits, so that wedding dress and Moss Bros suit can be given to MH and RH to drive to Horsley	Wedding dress and groom's suit
Midnight	All	Party finishes. AH and MP to collect AH laptop and get cab back to The Mercure, Greenwich.	AH laptop

# PHOTOGRAPHS

We official photographer will take the following posed shots, so please do see if you're in one and be prepared for them! He will, of course, take lots of candid shots so we'll make sure we get everyone in 😊

## At church

1. Harris family
2. Potts family
3. Parents
4. Siblings - Mike, Alex, Seb, Caz and Caz, Ali
5. Guard of honour
6. Group shot of everyone

## At Old Naval College

1. Groomsmen
2. Bridesmaids
3. Bridal party
4. Mike & Seb
5. Alex and Caz
6. Mike and Carolyn

## Getting ready

1. Alex Make up
2. Alex and bridesmaids
3. Alex, Caz, Ray and Mary
4. Alex getting into wedding car

## Trafalgar Tavern

1. Confetti as we come up the stairs
2. First dance
3. Cutting of the cake
4. Speeches



# alexandra + michael



## BORDEAUX

Beth O'Brien  
Josephine Mathew  
Thomas Bryans  
Joanne Rush  
James Smith  
Nicola Ihnatowicz  
Pete Start  
Joanna Mackay  
Iain Fairclough



## BLACKHEATH

Joe Crisp-Hihn  
Lauren Crisp-Hihn  
Lizzy Franks  
Olivia Freeman  
Krista Nelson  
Alison Taber  
Lucy Downer  
Helen-Frances Pilkington  
Tim O'Brien  
Helen O'Brien



## SACRE COEUR

Sylvie Naylor  
Ray Naylor  
Anne Frimpong  
Emmanuel Frimpong  
Nikki Sessoms Causey  
Milan Patel  
Bini Patel  
Sarah Wright  
Chris Wright



## HIGH WYCOMBE

Margaret Smith  
Chris Lavis  
Colin Lavis  
Sophie Lavis  
Andrew Lavis  
Martin Smith  
Kirsty Smith  
Richard Smith  
Linda Smith  
Don Smith



## SAGRES

Carolyn Bowman  
Ali Bowman  
Natalie Salunke  
Rosamund Burrett  
Tom Burrett  
Kim Addison  
Jonathan Hall  
Rachel Harrison



Ray Harris  
Mary Harris  
Caroline Harris

### Alexandra Potts

### Michael Potts

Sebastian Potts  
Maryse Potts  
Steve Potts



## HORSLEY

Brian Harris  
Stephanie Harris  
Adam Harris  
Ellen Harris  
Matthew Kirk  
Elizabeth King  
Pete West  
Cindy West  
Robin Mackay  
Pippa Mackay



## BULFORD

Christopher Storr  
Sarah Watson  
Matthew Hearth  
Harriet McKenzie  
James Norman  
Richard Holland  
Charles Madge  
Fiona Wise  
Joanna Keddie  
Spencer Elliot



## ALBUFEIRA

Sam Hellyer  
Emma Shepherd  
Bethany Ryan  
Ciaran O'Regan  
Eleanor Scudder  
Joseph Ducker  
Jessica Yeldon  
Simon Yeldon  
Sofia Moita Dias  
Vicento Van Bokhoven Ramos



## OXFORD

Hayley Gethins  
Peter Cass  
Lucy Leaper  
Joe Stiff  
Autumn Szeliga  
Rokey Ge  
Katie Hayward  
Gareth Hayward



## DURHAM

Peter North  
Diane North  
Emily North  
Charles Bond  
Laura North  
Ben Grant  
Max North  
Harry North  
Oliver North